

**FAIRVIEW JUNIOR HIGH  
SCHOOL**

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Log onto the address below for weekly  
announcements:

<http://fajh.cksd.wednet.edu>

<http://enews.cksd.wednet.edu/fajh/>

You can access teacher's website below:

<http://moodle.cksd.wednet.edu>

**STUDENT HANDBOOK  
2009 - 2010**

**INTRODUCTION**

Welcome back. During the past years the use of the student planner as a communication tool and an aid to organization has been a big success. Students who are well informed and monitor their daily schedule and assignments are likely to be academically successful. The calendar feature allows staff and students to record and display course-specific assignments and deadlines so students (and parents) can plan for timely completion. There are also pages of valuable school related information including schedules, basic procedures and the Students Rights and Responsibilities.

Use your daily student planner to stay on top of your schedule, to meet your personal goals of academic and school success, and as your hall pass. This planner is an overview of Fairview policies, procedures, and activities. Have a great year, plan well, and stay focused through organization.

Good Luck,

Fairview Staff



**GUIDELINES FOR SUCCESS**

**ALWAYS TRY  
BE RESPONSIBLE  
COOPERATE WITH OTHERS  
DO YOUR PERSONAL BEST  
TREAT OTHER PEOPLE AND  
PROPERTY WITH RESPECT**

**FAIRVIEW MASCOT --- FALCON**

**SCHOOL COLORS  
RED, WHITE AND BLUE**

This agenda belongs to:

NAME: \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY/TOWN \_\_\_\_\_  
STUDENT NO. \_\_\_\_\_

## SCHOOL POLICIES AND REGULATIONS

The following rules have been developed to ensure an environment beneficial to learning.

Disregarding these rules may result in detention, in-school suspension, and/or suspension from school.

These rules apply to all school functions, bus stops and property near the school.

### CELL PHONES

Technology has introduced some new problems in public schools. Personal communication devices can be used to get students out of class, arrange illegal transactions, compromise testing, and coordinate inappropriate activities. In addition, the devices disrupt classes and increase the requests to be out of classrooms. This type of behavior certainly does not serve or enhance our primary mission of educating students. If a student needs to communicate with the outside world, we are requesting that this be done on student time, not school time.

It is the policy of Fairview to disallow cell phones, walkie-talkies, or any other personal communication devices from 7:00 am - 2:06 pm. Parents may reach students in an emergency by calling the school. Students may also place phone calls between classes or at lunch in the office. Parental support of these policies is appreciated. **Students having a device visible and/or which causes a disruption during school, will have it confiscated and it will ONLY be returned to the parent.**

### ELECTRONIC DEVICES

The use of electronic devices, such as , MP3s, IPODs, cameras, handheld games, DVD players, etc. are not permitted at Fairview, due to the disruption they cause. A student that has

such a device visible at school will have that item confiscated, and it will **ONLY** be returned to parent or guardian. Second offense will result in a disciplinary consequence.

### DRUGS, ALCOHOL OR TOBACCO

Possession, use or being under the influence of any drugs, drug paraphernalia, tobacco or alcohol is illegal. Students involved with this face a long-term suspension, potential loss of credit and police action.

### EMERGENCY OPERATING PROCEDURES

Listen to the radio or television between 6 AM and 8 AM if you feel the weather may create hazardous traveling conditions. You can also refer to the district web site [www.cksd.wednet.edu](http://www.cksd.wednet.edu) where you will find a link for snow closures. The district also may activate the automated phone calling system.

### FEES

ASB Privileges - \$14.00  
(Required of all Athletes and ASB Activity Members)

Annual (Optional) -\$20.00  
with ASB Card

Annual w/o ASB Card - \$25.00

Student Planner - \$3.00  
(Required of all students)

Athletic User Fee - \$50.00  
(per sport, max 2)

Lockers - \$2.00



## FINES

All fines and fees must be paid prior to a student receiving their yearbook before the end of the year activities.

## MEDICINE AT SCHOOL

The State has issued a stringent mandate regarding the dispensing of both prescription and over-the-counter medicines to your student while he/she is at school.

Before any medicine may be given, the Physician/Parent Permission form must be on file in the school office. Please read it over carefully. This is required even for non-prescription medicine, such as, Tylenol, vitamins, cough drops, etc.

The District Health Consultant believes that most medication can be given at home before and after school by adjusting the hourly time of dosage, thus avoiding the necessity of taking medicine during school hours.

## SCHOOL DRESS

Students are expected to dress in a modest and respectful manner. Clothing should in no way distract from or disrupt the learning process (District policy 3224).

**The following dress code items are prohibited for all school-related events and activities:**

- Hats, bandannas, sweatbands, or any type of head covering
- Tank tops with less than 2 inch straps
- Tops with a low neckline that expose cleavage
- Tops that expose the midriff

- Any clothing considered revealing
- Visible undergarments or undergarments used as outerwear
- Skirts, dresses, and shorts shorter than fingertip length when arms are straight along side of the body--Slits in skirts must go no higher than fingertip length.
- Sagging pants--All pants/skirts must be secured at the waist and worn no lower than the top of the hipbone.
- Holes in pants above fingertip length or large holes in shirts
- Slippers (unless hard outer soled) or pajamas
- Bare feet
- Capes, blankets, or sunglasses
- Chains or sharp/studded ornaments/clothing
- Face/body painting, drawing on the body, or excessive makeup
- Inappropriate attire/items depicting weaponry, alcohol, tobacco, drugs, sexual themes, racism, obscenity, or gang-related activity
- Any item that disrupts the educational process

The Administration reserves the right to make the final decision on the appropriateness of student dress.

A student who continues to wear clothing that is unacceptable will be considered in defiance of school policy.

## TELEPHONES

The office phones are available to students for illness or emergency related reasons. Classroom phones may be used with teacher permission.

## VISITORS

Parents/guardians are always welcome; however, for the safety of the students, all visitors must stop in the office to receive a visitor badge. No other visitors will be allowed during the school day.

## WEAPONS POLICY

Any student who brings a firearm, dangerous weapons, or explosive devices to school or a school-sponsored event will automatically be expelled from school for a period of not less than one year. When a student is expelled, he or she may not attend any other State of Washington public school. This will occur regardless of the intention for possession of the firearm, regardless of whether the firearm is loaded. It is absolutely critical that parents take responsibility for all firearms kept in the home and see that their children understand the seriousness of guns at school. A weapon may include mace, pepper spray, knives (including pocket knives), look-a-like weapon, such as a play gun, and other items that can be used as weapons, such as numchucks, screwdrivers, or hair picks.

## PROJECTED DATES

End of Second Quarter/First Semester – January 28
End of Fourth Quarter/Second Semester – June 16

## ATTENDANCE PROCEDURES

Attendance is positively linked to academic success. If your student is absent, please call our Attendance Secretary; who is available from 7:00am to 3:30pm at 662-2630. Leaving a message at this number will excuse

an absence. You may also send a note with your child when they return to school.

Our automated system will call student's homes on the evening of each day they are absent unless you've called or sent a note to excuse the absence.

## EXCUSED ABSENCES

All absences due to illness will be considered excused, as well as absences due to family emergencies. Other absences may be excused following a confidential discussion with an administrator.

## UNEXCUSED ABSENCES/TARDIES

Oversleeping, missing the bus, transportation problems, clothing problems, and babysitting siblings are not excused. Family trips and other absences, not due to illness, must be excused by a parent and an administrator. Prior approval is mandatory.

Unexcused tardies before school will result in a lunch detention the same day. For all absences not cleared within 48 hours, students will serve lunch detention until absence is excused. After a period of 2 weeks, more severe disciplinary actions will take place.

## EXTENDED PLANNED ABSENCE

Students should bring in a note from parents to the Attendance Secretary, a minimum of one week, prior to the dates of a planned absence. The student will receive a form from the Attendance Secretary, which needs to be given to teachers and then approved by the principal.

## TRUANCY

Any unexcused absence will be considered truancy after 48 hours and will be subject to discipline. Students may not leave class or school without authorization.

## CLASSROOM TARDIES

Unexcused tardies, between classes, will result in the following discipline:

#1- Warning, #2- Tardy notice sent home, #3- Detention, #4- Thursday School, #5- 2 Thursday School/2 weeks of lunch detention, #6- Parent Conference/ISS.

## SAFE CAMPUS POLICY

In order to insure a safe environment at Fairview the following behavior will be regarded as a discipline infraction. See the District Discipline Policy regarding these infractions.

- Displaying any gang related symbols or signs
- Approaching someone with intent to engage in a physical or verbal altercation
- Deliberate intimidation or "bullying"
- Posturing for a fight
- Fighting
- Spraying aerosol or perfumes inside the building
- Play fighting
- Leaving CLOSED CAMPUS

Students are required to remain on school grounds from the time of arrival until officially excused. If a student needs to leave during school hours, he/she must obtain an Early Dismissal Slip from the Attendance Office.

## SEXUAL HARASSMENT POLICY AND ANTI-BULLYING POLICY

Sexual harassment in any form is forbidden in any Central Kitsap School. The following behavior is not allowed:

- Staring or leering with sexual overtones
- Spreading sexual gossip
- Inappropriate sexual comments or jokes
- Pressure for sexual activity
- Any unwanted physical contact of a sexual nature
- Kissing or prolonged hugging

**Bullying will not be tolerated.** Victims of abuse or witnesses of bullying behavior must report the issue to a staff member.

Victims of sexual harassment should report the problem to an adult staff member as soon as possible. A range of discipline for sexual harassment and bullying will be exercised, depending on the severity of the offense.

## PROGRESSIVE DISCIPLINE

It is important to remember that the frequency with which students violate various school policies, rules and regulations is often of greater concern than single violations. The cumulative effects of these acts will determine the form of discipline.

**The school may use the following punishments:**

- Conference with an administrator
- After school detention/work service assigned by an administrator
- Thursday School 12:40-3:30
- In School Suspension (ISS)
- Short Term Suspension – not to exceed 10 days
- Long Term Suspension – exceeding 10 day

## DETENTION SYSTEM

One hour after school detentions (2:05pm to 3pm) are held on Monday, Tuesday and Wednesdays. Detention is assigned by teachers and administrators for minor misbehavior.

## THURSDAY SCHOOL

Thursday School is another form of detention. This program is a three-hour detention, after school, on Thursday, from 12:40 PM to 3:30 PM. Parent/Guardian is responsible for transportation home.

## SUSPENSION

Students suspended from school are not permitted to attend any school functions during their suspension time.

## ACADEMIC PROGRESS

### Progress Reports:

Mid-way through each quarter progress reports will be distributed to students, to take home. These will inform parents of their son/daughter's current progress in class.

### Report Cards:

Report cards will be distributed at the end of each quarter. Actual distribution dates will be announced later. Final report cards in June will be mailed.

## Fairview Junior High School REQUIREMENTS FOR 2009-2010

### 7<sup>TH</sup> Grade

- 1 period Language Arts
- 1 period Life Science
- 1 period Math
- 1 period World Geography

- 1 period music (Band, Choir or Orchestra) OR Unified Arts (Art, shop, Computers and Family and Consumer Science)
- 1 period Junior High and Beyond (semester) and PE ( semester )

### 8<sup>TH</sup> Grade

- 1 period Language Arts
- 1 period U.S. History
- 1 period Earth Science
- 1 period Math
- PE 8 (semester)
- 1 semester of Reading (if required)
- 2 -3 semesters of electives – see options

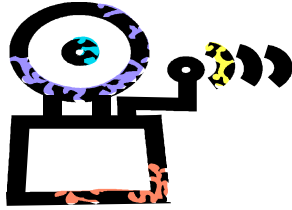
### 9<sup>TH</sup> Grade

- 1 period English 9
- 1 period Math
- 1 period Physical Science
- 1 period Health (semester)/ PE (semester)
- Washington State History (semester)
- 1.5 credits of electives – a variety of semester and year-long options

## PROMOTION AND RETENTION OF EIGHTH & NINTH GRADE STUDENTS

Central Kitsap School District Policy #2421P requires the following for promotion to the next grade.

1. Students must have 4.0 or more credits including 0.5 language arts and 0.5 math.
2. Ninth grade students not meeting criteria #1 will remain at ninth grade standing unless the following criteria are met:
  - a) 4.0 credits total and a score of 62 or higher on the Degrees of Reading Power, 60<sup>th</sup> percentile in reading, math and language on grade 9 ITED, and 10.1 or higher on CKSD Direct Writing Assessment, or
  - b) Successful completion of summer school/EEP in core subject(s).



## **2009-2010 BELL SCHEDULE** **REGULAR SCHEDULE**

7:25 - 8:20	1 <sup>st</sup> Period
8:25 - 9:15	2 <sup>nd</sup> Period
9:20 - 10:10	3 <sup>rd</sup> Period
10:15 - 11:40	4 <sup>th</sup> Period
Lunch	
10:10 - 10:40	1 <sup>st</sup> Lunch
10:40 - 11:10	2 <sup>nd</sup> Lunch
11:10 - 11:40	3 <sup>rd</sup> Lunch
11:45 - 12:35	5 <sup>th</sup> Period
12:40 - 1:30	6 <sup>th</sup> Period
1:35 - 2:05	Study Hall

## **90 MINUTE EARLY RELEASE**

7:25 - 8:05	1 <sup>st</sup> Period
8:10 - 8:50	2 <sup>nd</sup> Period
8:55 - 9:35	3 <sup>rd</sup> Period
9:40 - 10:20	4 <sup>th</sup> Period
10:20 - 11:50	5 <sup>th</sup> Period
Lunch	
10:20 - 10:50	1 <sup>st</sup> Lunch
10:50 - 11:20	2 <sup>nd</sup> Lunch
11:20 - 11:50	3 <sup>rd</sup> Lunch
11:50 - 12:35	6 <sup>th</sup> Period

## **THURSDAY EARLY RELEASE**

Fairview will be following the district guidelines regarding 90 minutes Thursday Early Release. Please see the Central Kitsap School District 2009-2010 calendar in this planner. Students will be dismissed at 12:35 p.m. on these days.

## **SPORTS PHYSICALS**

A current sports physical must be on file in the office in order to be eligible to try-out for any sport. The physical expires 24 months from the examination date.

## **SPORTS ELIGIBILITY PACKETS**

Each student must fill out an eligibility packet for each sport to turn out. Information may be found on the Fairview Website (<http://fajh.cksd.wednet.edu>). Please use this site to download forms. An athletic fee of \$50.00 per sport, not to exceed \$100.00, is required. Waivers are available.

## **SPORTS/ACTIVITY GRADE ELIGIBILITY**

Any athlete with 2 D's or 1 F will be placed on Probation or Suspension status.

## **AFTER SCHOOL ACTIVITY TRANSPORTATION**

Students must be picked up within 15 minutes after the activity has ended. Failure to comply may result in the student becoming ineligible to attend future activities.



## SPORTS

### Fall Sports: Sept - Oct

Football  
Volleyball

### Winter Sports: Nov - Jan

Boys Basketball  
Soccer (Girls 7<sup>th</sup> & 8<sup>th</sup> grade only)

### Mid-Winter Sports: Feb – Mar

Girls Basketball  
Wrestling

### Spring Sports: April - June

Track

9<sup>th</sup> graders may participate at the high school in sports not offered at the Junior High School.



## FAIRVIEW ACTIVITIES

- Art
- ASB/Leadership
- Band
- Choir
- Dances
- Drama
- FCCLA
- First Friends
- History Day
- Honor Society
- Destination Imagination
- Orchestra
- Peer Mediation
- Science
- Yearbook

## SCHOOL COMMUNICATION

Fairview offers access to an electronic newsletter. If you wish to receive information about school activities, sign up at <http://enews.cksd.wednet.edu/fajh/>